

MINUTES

TOWN BOARD MEETING

Town of Polk Town Hall * 3680 State HWY 60

Thursday August 11, 2016 at 7:30 pm

APPROVED 9/13/16

Meeting was called to order at 7:30 pm. The Pledge of Allegiance was recited.

Verification of Official Meeting Notice. Notice was given to the West Bend Daily News, Hartford Times Press, Milwaukee Journal Sentinel, WBKV/WTKM radio station and posted at Cedar Lake Hills Subdivision, Roskopf's RV Center, the Town Hall and on the Town website.

Roll Call - present: Chairman Albert Schulteis, Supervisor Theodore Merten, Supervisor Robert Roecker, Treasurer and Zoning Secretary, Tracy Groth and Clerk, Diana Degnitz.

Moment of silent prayer

Public Comments –none. Closed by Chairman Schulteis

Approval of Minutes

- July 14, 2016 – Town Board Meeting - motion by Robert Roecker to approve the Minutes as written. Motion seconded by Theodore Merten. All voted in favor, motion carried.

Sheriff's Report – Deputy Jerrod Cox provided the attached report. Deputy Cox also noted that the Sheriff's Department has a suspect in the recent storage unit break in's in the area in custody. Deputy Cox also noted the Highway C cleanup project is continuing.

Chairman's report – Chairman Schulteis reported that he attended a Hazard Mitigation Public Info meeting in West Bend on August 10, 2016. Chairman Schulteis also noted that the County Highway Dept will be requesting a list of roads in the Town of Polk that should have pavement markings applied. Attached map with proposed selected roads was provided to the Board and members were asked to direct changes or questions to Chairman Schulteis or Roy Wenninger. Chairman Schulteis lastly noted that Clerk Degnitz would be attending a training session with the Town accountant to clarify municipal posting procedures and the costs for this training were previously budgeted for.

Treasurer's Report of Revenue and Expenditures – presented by Tracy Groth. Treasurer Groth noted that also included this month is a current revenue report. Motion by Theodore Merten to approve report as submitted including check numbers 8603 – 8644. Motion seconded by Robert Roecker. All voted in favor, motion carried.

UNFINISHED BUSINESS – none

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NEW BUSINESS

Bartender/Operator Licenses - Timmerly Tamborino – On the Run, Julie Friess – Pleasant Valley Pub, Chantel Haugen – Pleasant Valley Pub, Debra Egerer – Pleasant Valley Pub, Erik Odness – On the Run. Motion by Robert Roecker to approve the licenses as presented. Motion seconded by Theodore Merten. All voted in favor and the motion carried.

Picnic License – Crossroads Music Fest @ St Luke Lutheran Church, 4860 Arthur Road, Sept 10, 2016. Motion by Theodore Merten to approve the license application. Motion seconded by Robert Roecker. All voted in favor and the motion carried.

Salt Shed Roof Bids – Chairman Schulteis presented a spec sheet to be used in obtaining bids for the repair and replacement of the Town Salt Shed roof. It was decided that both asphalt shingles and a steel roof would be considered and that desired installation work would be completed by mid-October 2016. Clerk Degnitz was directed to publish notice of the bid request and Chairman Schulteis would determine closing date for bid acceptance in review/approval of publication.

Temporary Office Assistance Proposal – proposal was presented for consideration by the Board. Supervisor Roecker proposed tabling the proposal until a Town budget update meeting could be held to confirm funding for proposal.

Recommendation from the Plan Commission

Site Plan Review for Bedrock Granite in accordance with Town of Polk Title X Zoning Ordinance Section 3.07 B-1 BUSINESS USE to add storage structures at 3780 State Road 60, Town of Polk, Washington County, Wisconsin. Section 15. Tax Key T9-0587-00E. Zoned B-1 Business District. Mark L. Hoffmann, Property Owner. Mr Hoffman was in attendance at the meeting and had no additional comment regarding the proposal. Motion by Supervisor Roecker to approve the site plan. Motion seconded by Theodore Merten. All voted in favor and the motion carried.

Adjourn – Motion by Robert Roecker to adjourn. Motion seconded by Theodore Merten. All voted in favor and meeting adjourned at 7:50 pm.

Respectfully submitted, Diana Degnitz, Clerk